



March 30, 2012

Distribution List

Dear Sir/Madam:

Re: Request for Review of the Draft Guide to the Land Use Permitting Process

On behalf of the Land and Water Boards of the Mackenzie Valley, I am pleased to forward the attached draft document—Guide to the Land Use Permitting Process— for your review and comment. The Guide was developed by the Application Processes Working Group, one of the Standard Procedures and Consistency Working Groups, created in 2008, as a joint initiative of the Gwich'in, Sahtu, Wek'èezhìi, and Mackenzie Valley Land and Water Boards. As you are an important participant in the regulatory process, we are seeking your input on this document.

The purpose of the Guide is to outline:

- When land use permits are required;
- How to complete a land use permit application;
- Steps and time frames in the application process;
- Other types of land use permit applications and submissions; and
- General information about land use permits.

Please forward your comments to Angela Plautz at aplautz@mvlwb.com by **April 25, 2012** using the attached excel work sheet. Should you have questions, please contact any of the following Working Group members:

Name	Position	Board	Phone	Email
Sarah Elsasser	Regulatory Specialist	WLWB	867-765-4583	selsasser@wlwb.ca
Roberta Judas	Regulatory Technician	WLWB	867-713-2500	rjudas@wlwb.ca
Paul Dixon	Executive Director	SLWB	867-598-2413 ext.225	paul.dixon@slwb.com
Julian Morse	Regulatory Officer	MVLWB	867-766-7453	jmorse@mvlwb.com
Angela Plautz	Regulatory Policy Advisor	MVLWB	867-766-7468	aplautz@mvlwb.com

Respectfully,

Angela Plautz
Application Processes Working Group Chair
Attachments